

**BUP JOURNAL (ISSN: 2219-4851)**  
**Call for Papers (2<sup>nd</sup> Call)**  
Volume-6, Issue-1

**Dear faculty members, scholars and researchers,**

The 1<sup>st</sup> Issue, 6<sup>th</sup> Volume of BUP Journal (ISSN: 2219-4851) will be published in the month of June 2018. The Journal will contain research based articles on development, security, education, science, technology, engineering, good governance, environment, disaster management, socio-economics, medical science and other fields related to the interest of Bangladesh and/or world community. Since most of the articles of 1<sup>st</sup> call are rejected through initial scrutiny, as such the Editorial Board has decided to recall for the papers.

Bangladesh University of Professionals (BUP) is committed to publish high-quality original works from academicians, scientists, engineers, business specialists, sociologists, social scientists and other scholars in aforementioned journal. We hope you will find the journal to be of international standard. It aims at creating scope for the researchers who want to enrich their knowledge through scholarly writings.

Our reviewers are selected from different universities and institutions of home and abroad basing on their excellence in corresponding academic and research field. As practice, all research articles will undergo a rigorous editorial screening and peer review process.

The article to be forwarded through a covering letter containing following information:

- ✪ The title of article
- ✪ Author or authors name (Not more than three)
- ✪ Abstract
- ✪ Address for correspondence with e-mail address
- ✪ Personal telephone/ Cell phone number(s)
- ✪ Declaration of originality duly signed by the author

You are requested to follow the 'Editorial Policy' and 'Guide to Prepare Articles for BUP Journal' which are enclosed herewith. For any assistance please contact with Assistant Editor, Mr. Liton Chandro Sarkar (Assistant Inspector of Colleges). Cell Phone no: 01769-021517.

The last date of submission of article is **30 April 2018**.

**A K M Iqbal**

Brigadier General

Editor, BUP JOURNAL &

Inspector of Colleges, BUP

## Editorial Policy

The BUP Journal is a compilation of research based scholarly articles of multidimensional nature and it welcomes articles on development, security, education, science, technology, engineering, good governance, environment, disaster management, socio-economics, medical science and other fields related to the interest of Bangladesh and/or world community.

The Editorial Board, on receiving the articles, goes for an initial broad based screening and plagiarism check. Thereafter, initial scrutiny of the papers is carried out by a committee headed by the Editor. Papers with plagiarism, substandard contents, noncompliance of research methodology and gross noncompliance of the prescribed article length are rejected by this board. However, the papers with marginal weaknesses are allowed to resubmit after due editing.

After initial scrutiny, each article is sent for opinion and assessment to reviewers who are experts in the respective field of study. The authors are required to revise/edit their papers according to the suggestions/opinions of the reviewers.

After the expert review, the articles are sent for English grammar and language check by the English language expert(s). Subsequently, the Editorial Board goes for final editing and selection of the articles with special care on the followings:

- Overall standard of the article.
- Lucidity.
- Relevance of graphs, charts, table and attachments.
- Contents free from racism and radicalism.
- Disputable and controversial matters that are harmful to the national interest.

Submission must be prepared according to the format under heading 'Guide to Prepare Articles for BUP Journal'. Please note that the Editorial Board recommends 'MLA Handbook for Writers of Research Papers' (7<sup>th</sup> edition) written by Joseph Gibaldi.

Interested scholars may submit article at any time throughout the year. The soft-copy of the article is to be submitted to: [journal@bup.edu.bd](mailto:journal@bup.edu.bd). Two hard copies along with a CD of the article are to be submitted to the Editor, BUP Journal, BUP, Mirpur Cantonment, Dhaka- 1216.

The Editorial Board expects the strict compliance of the conditions that the article is submitted to BUP Journal only and has neither been published nor under consideration for publication elsewhere.

The Editorial Board does not bear any responsibility for the contents and views expressed in the article or any such complaint against the articles published in the Journal. The author shall solely be held responsible for any plagiarism in the respective article. The author shall sign and attach a letter of declaration of the authenticity and originality of the article in this regard.

**No acceptance letter is given unless the article is finally selected for publication by the Editorial Board.**

## **Guide to Prepare Articles for BUP Journal (ISSN : 2219-4851)**

### **General**

1. BUP Journal welcomes the submission of manuscripts concerning all academic disciplines. The learned authors are sincerely requested to read these guidelines with due care, as failure in doing so may result in rejection of the paper. The Editorial Board invites original articles which fall within the editorial policy of the journal and are as concise as the subject matter and the research method permit. The Editorial Board reserves all the right to publish an article. The board may not put it in print for reasons of protecting the interest and image of BUP even after being accepted by the reviewer. The papers submitted are subjected to double blind review before consideration for publication. All papers that meet our standard of excellence, regardless of the number of article and the nature of disciplines, may be published.

2. Submission of a paper or research note implies that it contains original work which has neither been published previously, nor put under consideration for publication elsewhere. It is expected that the articles submitted to the Journal will be structured according to the established literary conventions of the discipline under research where in the manuscripts are organised/sectioned in a manner that maximises both the substance and clarity of the document.

### **Abstract Guidelines**

3. While outlining the abstract the authors should adhered to the following :

- Microsoft Word to be used
- Placed at the beginning of every article
- Font will be Times New Roman and size 12
- Not more than 200 words in length
- Should be limited to a single paragraph, and
- Italicized

### **Article Length**

4. The word limit of the article is expected to be within 4000 to 6000 words which includes the entire paper encompassing appendices, attachments and annexes (without the references).

### **Article Title**

5. The title must be as short as possible.

### **Keywords**

6. Approximately 5 (five) words or short phrases that are central and specific to the research work. All of the keywords must be explained on the paper—should not be defined along with the list of keywords.

### **Headings**

7. Headings must be concise, with a clear indication of the distinction between the hierarchy of headings.

### **Front Page**

8. It should contain: title of the paper, author's name(s) (not more than three), affiliation, mailing addresses with e-mail, cell phone number, abstract and keywords.

### **Text Pages**

9. The text of the paper includes text, references and notes, tables, figure captions, figures excluding the name(s) of the author(s).

### **Typing/Printing**

10. The text should be typed in Times New Roman while font size should be 12. Lines are to be justified at both left and right margins. The article should be printed on one side of the paper.

### **Paper Size**

11. The prescribed paper size is A4.

### **Spelling**

12. British style of spelling to be followed.

### **Page Margins**

13. The margins should be one inch (1") from all sides.

### **Line Spacing**

14. Double line spacing should be adopted.

### **Page Numbers**

15. All pages to be numbered at the bottom center.

### **Figures**

16. All figures, including graphs, drawings and photos should have titles with chronological numbers. Appropriate captions be placed below the figures.

### **Tables**

17. All tables to be titled and numbered sequentially. Source(s) or note(s) are to be placed immediately below the table. Single-spaces are to be maintained throughout the lines of the table.

### **Footnotes**

18. In general, the use of footnotes to be avoided. If, however, there is critical supporting text that does not fit into main text flow, a few appropriate footnotes may be used. Footnotes must not be used to cite references.

### **Notes/Endnotes**

19. Notes or Endnotes should be used only, if absolutely necessary and must be identified in the text by consecutive numbers, enclosed in square brackets and listed at the end of the article.

**Plagiarism**

20. Article with plagiarized content will not be accepted. Any content copied from other materials must be placed under quotation. However, such quotations must not exceed 10% of the total volume of the paper.

**Authorship and Authenticity**

21. For authorship (also for joint authorship of the same paper), a declaration of authenticity (including name(s), designation & signature on a separate sheet of paper) must be submitted along with the paper.

**References**

22. References to other publications must be in MLA style. References which are mentioned in the text to be cited only.

**Submission**

23. The soft-copy of the article is to be submitted to: journal@bup.edu.bd. Two hard-copies along with a CD of the article are to be submitted to the Editor, BUP JOURNAL, BUP, Mirpur Cantonment, Dhaka-1216.