



BANGLADESH UNIVERSITY OF PROFESSIONALS (BUP)

(A Public University Administered by the Bangladesh Armed Forces)

Mirpur Cantonment, Dhaka – 1216

Website: www.bup.edu.bd

Admission Circular: Diploma in Organisational Security Management

Admission Session: July-December 2023 (1st Batch)

BUP invites application from potential candidates for **Diploma in Organisational Security Management** under the **Faculty of Security and Strategic Studies (FSSS)**

Duration: 06 Months
Total Credits: 06

Academic Fees

BDT 50,000 [In two installments]

ELIGIBILITY

- **Bachelors'** (in any discipline)
- Proficiency in **Written and Verbal English**
- Preferably **2 years of Job Experience**

ADMISSION SCHEDULE

- **Online Application Submission:** 01 – 12 October 2023
- **Admit Card Download:** 13 October 2023
- **Date & Venue of Viva-voce:**
14 October 2023, BUP Campus, Mirpur Cantonment
- **Publication of Final Result:** 15 October 2023
- **Admission:** 16 – 22 October 2023
- **Class Commencing & Opening Ceremony:**
27 October 2023
- **Class Schedule:** Friday & Saturday

CONTACT

Coordinator: Ms. Mansura Amdad: 01769028637

Co-coordinator: Mr. Ruhul Amin: 01769021786

E-mail: ir.professional@bup.edu.bd

WHY DIPLOMA IN ORGANISATIONAL SECURITY MANAGEMENT IN BUP?

Any person after the successful completion of this diploma will be able to:

- Assess security risks of offices and organisations
- Design a mitigation measure based on cost-benefit analysis
- Integrate people, processes and technologies for effective security management.

NECESSARY DOCUMENTS

- Receipt of Application Processing Fee
- Application Form
- Attested Photocopy of Academic Transcript(s)
- Attested Photocopy of NID
- Job Experience Certificate

INSTRUCTIONS ON HOW TO APPLY

Application Processing Fee: Taka 1000.00 (one thousand only), to be deposited to

- Savings Account: **IR Professional Programme**
- Account No.: **0106-0310029398**
- Bank: **Trust Bank Limited**
- Last Date of Deposit: **12 October 2023**
- Service Charge is applicable.
- Detailed application procedure is available at “How to Apply” link on admission website: “admission.bup.edu.bd”

SUBMISSION OF APPLICATION

Application form must be collected online and submitted by **12 October 2023, 02.00 pm**

- *In person or via courier:* Room #1107 (Academic Building), Department of International Relations, FSSS, BUP; or
- *Online* at ir.professional@bup.edu.bd
[With the Subject: **Application Submission for the Diploma in Organisational Security Management**;
Submit *all* of the documents in *one PDF* file]

N.B.: The authority reserves the right to cancel/ modify/ change any information/ instructions given in this advertisement.

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Faculty of Security & Strategic Studies