



CONFIDENTIAL

CPC
BUP COUNSELLING & PLACEMENT CENTER**Counselling & Placement Center (CPC)**
Bangladesh University of Professionals (BUP)

Reference no. (office use only):

--	--	--	--	--	--	--	--	--	--	--	--

Referral Form**Information of the Referrer**

Name:
Faculty/Dept/Office:
Designation:
 Registrar Dean
 Chairman Faculty
Mobile:

Information of the Individual

Name:
Department/Office:
ID/BUP number:
Semester:
Mobile:
E-mail:

Referring for: **Academic & Socio-Emotional Counselling**

Issues need to be addressed for socio-emotional counselling:

 Depression Anxiety Stress Other (specify): **Academic & Career Counselling**

Issues need to be addressed for academic and career counselling:

 Academic and Career Guidance Inter/Intrapersonal Relationship Placement and Higher Education Guidance Other (specify):**Notes:****1. Did you have any discussion with the individual about the presenting symptoms/concerns?** Yes No Not applicable**If yes, what was the outcome of that discussion?** Little improvement No improvement Other (specify):**2. Did you tell the individual about referring him/her to the CPC?** Yes No**If yes, how interested was the individual to attend the counselling session?** Not at all A little Very much Other (specify):**What socio-emotional, academic, and career changes do you expect from the counseling process?**

I will not discuss the issue of the individual in public and maintain confidentiality of the referral process.

Date: _____

Signature of the referrer: _____
CONFIDENTIAL