



## **BANGLADESH UNIVERSITY OF PROFESSIONALS (BUP)**

### **GUIDELINES FOR SECOND SEMINAR (RESEARCH ADVANCEMENT) DOCTOR OF PHILOSOPHY (PhD) PROGRAM**

#### **Introduction**

1. At the end of second year, on completion of necessary corrections pointed out in the first seminar and data collection, the fellow will present his/her Second Seminar (Research Advancement). The purpose of the Second Seminar is to show the advancement/progress of data collection and analysis and also to convince the authority that he/she has corrected/modified the study as recommended by supervisor/panel members during First Presentation.

#### **Outline**

2. In the second Seminar the researcher should follow the same contents covered in the First Seminar along with **Data Analysis** (Ref. paragraph 7 k below), **Discussions and Significance of the Study** (Ref. paragraph 7 l below), and **Chapter Outline** (Ref. paragraph 7 n below). It is to be mentioned that the Discussion is the Results/Findings of the study which will be written in place of Expected Results (Ref. paragraphs 24 of Guidelines for First Seminar).

#### **Research Advancement Paper**

3. Researcher should remember that the Research Advancement Paper he/she produces in this Seminar is the research upgrade/update product.

4. Research Advancement Paper may vary in length and the maximum words should be 30,000-50,000 words. The presentation of the thesis is maximum 30-40 minutes. There will be at least 10 minutes scheduled for questions and answers, and 20 minutes for feedback and discussion by research experts. Researcher should submit

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the Research Advancement Paper along with a short Biography of him/her two (02) weeks prior to the scheduled presentation date to the CHSR office.

### **Publication**

5. For details about publication paragraph 7 of Guidelines for First Seminar under heading Publication is referred.

### **Plagiarism**

6. **Plagiarism is Completely Forbidden.** For other details about plagiarism paragraph 8 of Guidelines for First Seminar under heading Plagiarism is referred.

### **Contents of Research Advancement**

7. The contents of Research Proposal are as under:

- a. Title
- b. Abstract and Keywords
- c. Introduction
- d. Problem Statement
- e. Rationale of the Study
- f. Research Question and/or Hypothesis
- g. Research Objectives
- h. Literature Review
- i. Conceptual/Theoretical Framework
- j. Research Methodology
  - 1 Design
  - 2 Sample
  - 3 Instruments
  - 4 Procedure
- k. Data Analysis
- l. Discussions and Significance of the Study
- m. Limitations of the Study
- n. Chapter Outline
- o. Timetable
- p. Concluding Remarks
- q. References

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## Title

8. Title should be as per paragraphs 10 of Guidelines for First Seminar under heading Title. However, here the changed/modified title as recommended by supervisor/panel experts may replace the title proposed in the First Seminar. For other details about title paragraphs 10 and 11 of Guidelines for First Seminar under heading Title is referred. Total number of words are limited to 10-15.

## Abstract and Keywords

9. Abstract should be as per paragraph 12 of Guidelines for First Seminar under heading Abstract. However, here the changed/modified abstract as recommended by supervisor/panel experts may replace the abstract proposed in the First Seminar. The number of words should not exceed 200. Abstract of the second seminar will be the abstract of the seminar paper (update).

10. **Keywords** should be as per paragraph 13 of Guidelines for First Seminar under heading Abstract and Keywords.

## Introduction

11. The Introduction should be as per paragraphs 14 and 15 of Guidelines for First Seminar under heading Introduction. However, Introduction may also be modified if recommended by supervisor/panel experts.

## Problem Statement

12. The statement of the problem should be as per paragraph 16 of Guidelines for First Seminar under heading Problem Statement of the Study. This paragraph may also be modified if recommended by supervisor/panel experts.

## Rationale of the Study

13. The rationale of the study should be as per paragraph 17 of Guidelines for First Seminar under heading Rationale of the Study. This paragraph may also be modified if recommended by supervisor/panel experts.

## Research Question and/or Hypothesis

14. The Research Question and/or Hypothesis should be as per paragraph 18 of Guidelines for First Seminar under heading Research Question and/or Hypothesis. However, Research Question and/or Hypothesis may also be modified if recommended by supervisor/panel experts.

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### **Research Objectives**

15. Research objectives should be as per paragraph 19 of Guidelines for First Seminar under heading Research Objectives. However, research objectives may also be modified if recommended by supervisor/panel experts.

### **Literature Review**

16. Literature review should be as per paragraphs 20 and 21 of Guidelines for First Seminar under heading Literature Review. However, researcher should do the extensive literature review in Second Seminar along with the recommended literatures by supervisor/panel experts. All the additional literatures along with previous literatures review to be incorporated in the Second Seminar.

### **Conceptual/Theoretical Framework**

17. Conceptual/Theoretical Framework should be as per paragraph 22 of Guidelines for First Seminar under heading Conceptual/Theoretical Framework.

### **Research Methodology**

18. Research Methodology should be as per paragraph 23 of Guidelines for First Seminar under heading Research Methodology. However, researcher should explain Research Method as detail as possible in Second Seminar along with the modification recommended by supervisor/panel experts. All the parts (Design, Sample, Instruments, and Procedure) should be clear and well explained.

### **Data Analysis**

19. Researcher should incorporate the Data Analysis in Second Seminar. Analysis of data, also known as data analytics, is a process of inspecting, cleansing, transforming, and modeling data with the goal of discovering useful information, suggesting conclusions, and supporting decision-making. It is the process of systematically applying, describe and illustrate, and evaluate data. An essential component of all the tables and figures, a separate caption must be mentioned. For other details refer paragraph 16 heading Tables and Figures under General Requirement attached with the Guidelines for First Seminar.

### **Discussions and Significance of the Study**

20. In this section, researcher should discuss the finding of the study and also the expected results, if any, as per paragraph 24 of Guidelines for First Seminar under

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heading Expected Results and Significance of the Study. However, here the modification as recommended by supervisor/panel experts may be incorporated.

### **Limitations of the Study**

21. Here a researcher should mention his/her limitations, what difficulties he/she has faced so far and expected to face in carrying out further study.

### **Chapter Outline**

22. Outline of the chapter refers the organization (along with brief explanation of the content) of the chapters of the thesis. This should be incorporated in the second seminar.

### **Timetable**

23. Timetable should be as per paragraphs 26 and 27 of Guidelines for First Seminar under heading Timetable of the Study.

### **Concluding Remarks**

24. This will summarize the updated Research Advancement and probable recommendation.

### **References**

25. In this section researcher will update the list of all the references that he/she made throughout the research advancement paper, making sure that he/she complies with the referencing conventions or citation styles that have been established for the specific field. For details paragraph 29 until 48 of Guidelines for First Seminar under heading References is referred. Sources of Wikipedia should not be used as reference.

## **GENERAL REQUIREMENT**

Refer to paragraph 1 to 18 under heading General Requirement attached with the Guidelines for First Seminar.

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